



Date: 18<sup>th</sup> March 2020

## **COVID-19 CONTAINMENT AND CURRENT IMPACT ON PRODUCTION**

Dear Customer,

I feel it necessary to update you on the impact that the current COVID-19 outbreak is having on us and our supply chain but also, our containment strategy as of today. 18<sup>th</sup> March 2020.

### **Currently, our production is fully manned and operating as normal.**

We have ensured that our Staff are fully educated on the Symptoms of the Coronavirus and the responsibilities they have in making the right decision to self-isolate and put into place very important containment measures, should the need arise.

All employees have taken additional Hand Hygiene training and our cleaning routines have become more rigorous and with increased frequency.

Being a Manufacturer has its own obvious restrictions on being able to work remotely, but where possible this is being assessed and implemented.

We have cancelled all non-essential customer and supplier visits and cancelled all non-essential meetings.

We manufacture from numerous raw materials, and we are grateful for all the information being supplied to us by our suppliers. The majority of our suppliers have reported that they are largely unaffected at this time. Our main laminate supplier has a significant stock holding here in the UK, which is being closely monitored and replenished. Some suppliers have reported logistical problems which is starting to have an impact on lead-times. Most of our raw materials can be dual sourced, if necessary.

All our suppliers are aware of the importance to continue to communicate any impact on the supply of materials to Printed Wiring Technologies as well as the planned mitigation against the impact.

As this is a continually evolving situation, we will update our customers as much as we can with any significant changes to the above.

Stay safe and Healthy.

Edward Hare  
Managing Director